

## **Byzantine Parish Coordinator (BPC)**

The BPC is a liaison between the parish and the GCU Fraternal Department.

Each BPC will receive a \$500 grant in the form of a debit card, to host parish social events in 2023.

The debit card can be used to assist financially with any parish social event, (Easter, St. Nicholas Day, Christmas, Parish Feast Day, after Liturgy Social or any other social held by the parish).

A simple online accounting/reporting form must be completed at the conclusion of each parish social event in order to qualify for funding in 2024. The BCP is also required to send a photo or two of each event along with a brief two or three sentence description for publication in the GCU Magazine and on the GCU website. All of the information can be done with this one form and at one time. Once submitted it will go directly to the GCU Fraternal Communications Department.

The BPC is also responsible to complete request and financial reporting information for the GCU Parish Matching Funds program if their parish does any fundraising activities in 2023. The parishes will have an additional \$3,000 available to them through this program. The Request Form must be completed at least 6 weeks prior to the fundraising event. Financial Reporting will be done at the conclusion of the event in order to receive the GCU Match. Once again the financial reporting form also has space to do a short report on the event and to add photos from the event to be used in the GCU Magazine and on the GCU Website. All forms are available on the GCU Website by searching GCU Fraternal Tools.

***Please Note: The \$500 debit card cannot be used in conjunction with an activity receiving GCU Matching Funds. The debit card is strictly for social activities benefiting parishioners.***

BPC should plan on hosting a GCU Marketing visit at their parish once every two years. The marketing presentation will be paid for by GCU Home Office and will not be paid from the \$500 debit card.

This BCP will work in conjunction with the Constellation Coordinator and Corporate Community Events Coordinators assigned to their area. We would ask that a BCP assist with GCU regional event advertising and awareness at their parish thru the use of the parish bulletin and hanging up of event posters if available.